

OFFICE OF THE PRINCIPAL :: TEZPUR COLLEGE
TEZPUR :: ASSAM

N O T I C E

Date: 08-10-2026

As per the notification E.539875/2024/4 dtd. 07-10-2026, it is for general information to all the students of Arts and Science getting Free Waiver Scheme admission into UG /FYUGP 3rd, 5th and 7th Semester that they have to apply the free-waiver Scheme through the link.

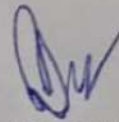
<https://assamshesp.samarth.edu.in/index.php/site/login>

Last date for submission of Application by students: - 25-10-2026

Last date for submission of all documents to the office of the undersigned for verification: - 26-10-2026.

- For details SOP Student Registration on the Assam State Higher Education Student Portal through the link: -

<https://drive.google.com/file/d/1pCjTT0yqGZpYCBLL-Jn9ZiiCrZVCpOj6o/view?usp=sharing>



Principal

Tezpur College, Tezpur
Principal
Tezpur College, Tezpur
(Assam)

SOP

Student Registration on the Assam State Higher Education Student Portal

<https://assamshesp.samarth.edu.in/index.php/site/login>

(For students who are not yet registered)

Student Portal • User Registration & Login

FOR STUDENT USERS

Open Portal

Register

Verify OTP

Set Password

Login

Purpose: To provide a clear, visual, step-by-step procedure for first-time students to create an account on the Assam State Higher Education Student Portal.

COMPILED BY
DIRECTORATE OF HIGHER EDUCATION, ASSAM
&
SAMARTH e-
GOV

1. Before You Start

- Keep your correct Enrolment number ready.
- Make sure the mobile number and email address registered with your institution are accessible for OTP verification.
- Use the Assam State Higher Education Student Portal registration/login <https://assamshesp.samarth.edu.in/index.php/site/login> page.
- Do not share your OTP or password with anyone.

2. Step-by-Step Procedure

The following steps are based on the complete screen recording provided for the Assam State Higher Education Student Portal registration process.

2.1 Open the Student Portal

Open the Assam State Higher Education Student Portal login page <https://assamshesp.samarth.edu.in/index.php/site/login>. For a first-time user, select New User Registration/Register.

S eGov Login **New User Registration**

Registered User?
If you have registered earlier, please login below.

Login

Enrolment / Roll Number

Enrolment / Roll Number !

Username cannot be blank.

Password

Click on the text to change the captcha

Captcha **3648776**

Login

Assam State Higher Education Student Portal
Student Portal

New User?
If you are registering for the first time, please click the button below.

Register

General Instructions for Login

Students can click here for new registration

Help and Instructions

Welcome to the Assam State Higher Education Student Portal!

Please follow these instructions to access the student portal, where you can find essential resources, digital ID card, programme details and more:

In case you are a first-time user of the portal:
Click on 'New Registration' button above to generate your log in credentials.

If you have registered earlier:
You can log in directly by entering your enrolment/roll number credentials for the portal, your password and the captcha in the login form.

If you have forgotten your password:

Figure 1. Login page. Select “New User Registration” to begin.

2.2 Enter the Registration Details

Enter your Enrolment Number and the Captcha displayed on the registration page.

Assam State Higher Education Student Portal

General Instructions for Registration

Student Portal

Registration

Enrolment/Roll Number

Captcha

3648716

3648776

Click on the text to change the captcha

Register

Insert enrolment no. here

Enter Captcha

Click Register

Figure 2. Registration page.

2.3 Check the OTP Notification

After registration is submitted, the portal confirms that the mail has been sent successfully and proceeds to OTP verification.

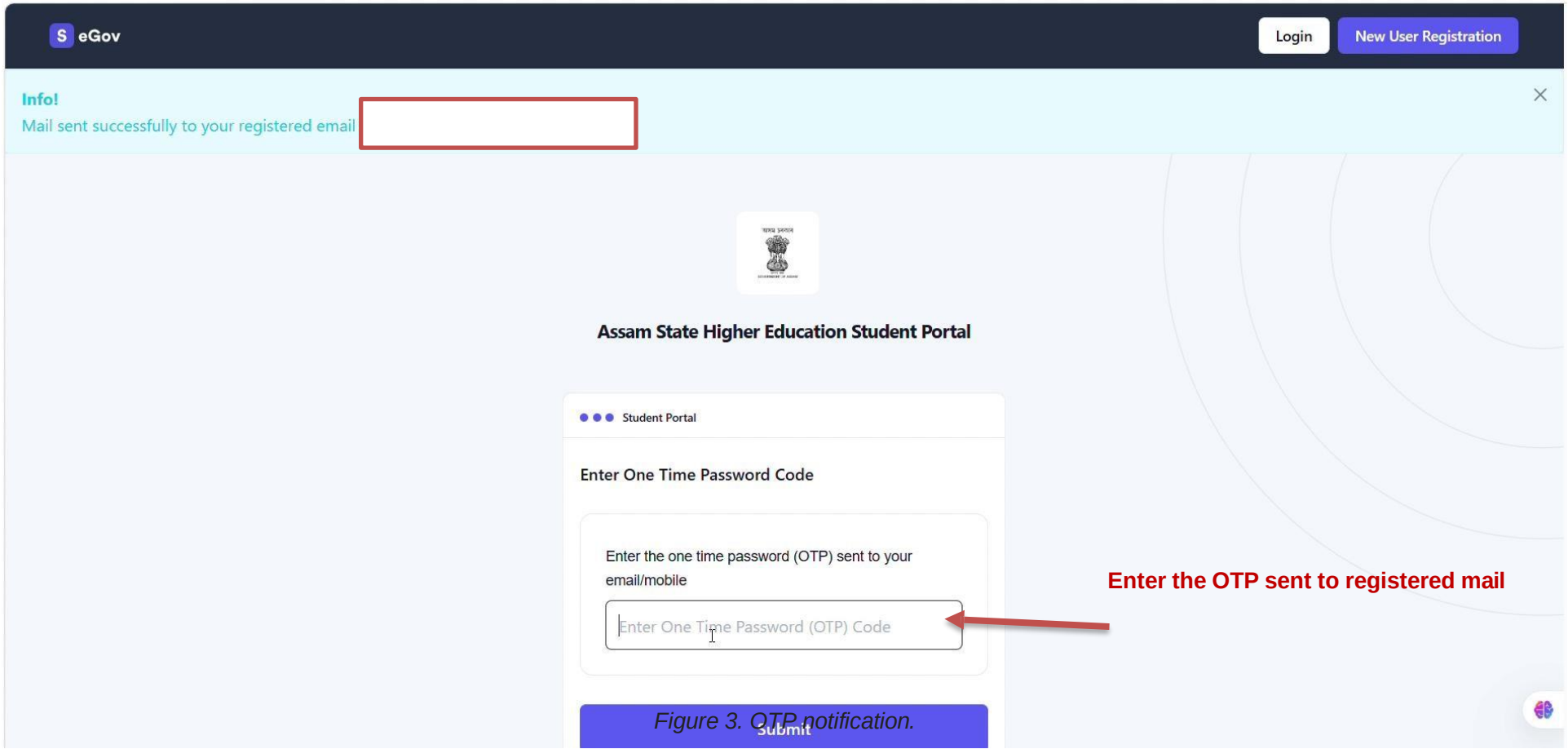
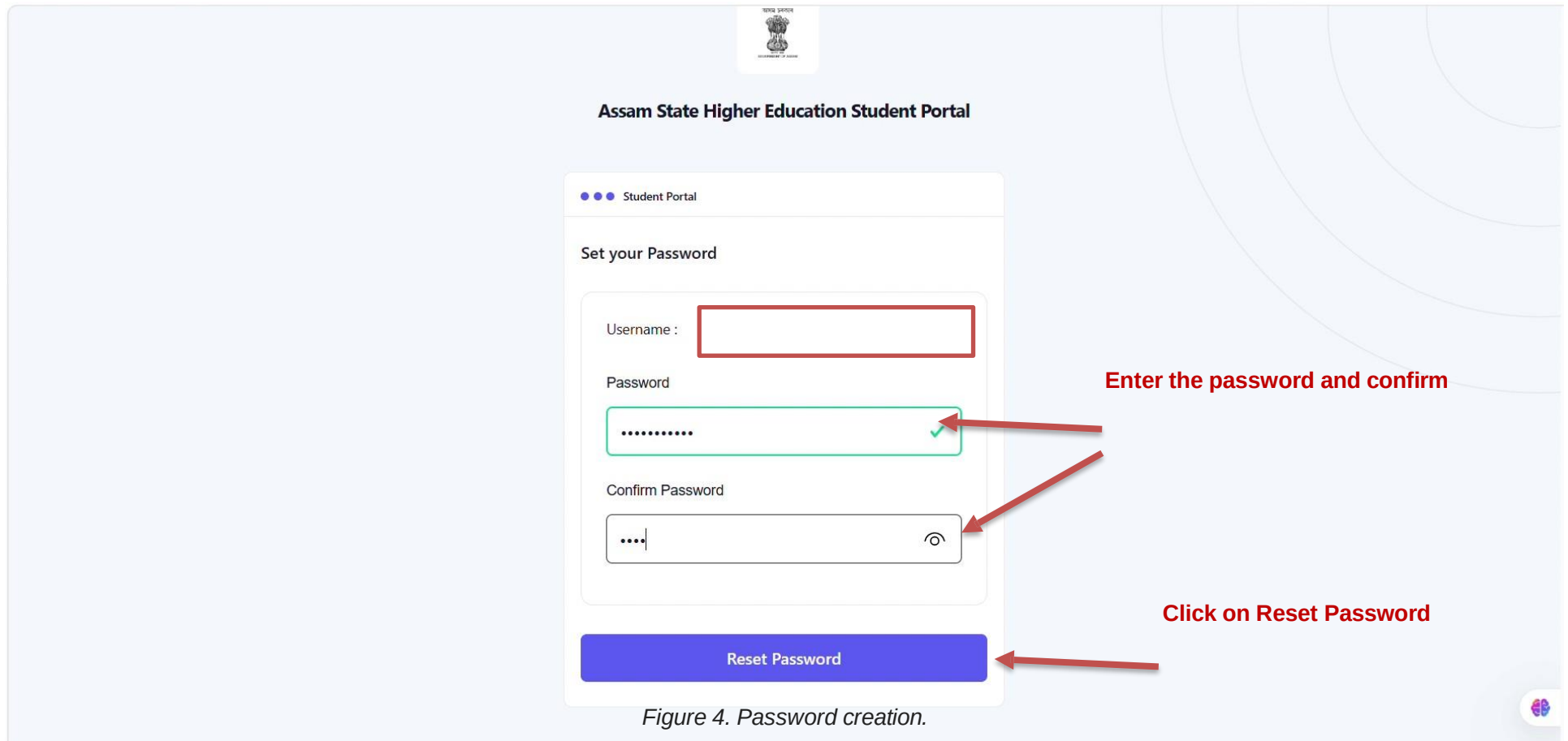


Figure 3. OTP notification.

2.4. Set Your Password

After OTP verification, enter a password and confirm it in the “Confirm Password” field.

After entering and confirming the password, click “Reset Password”.



The screenshot displays the 'Assam State Higher Education Student Portal' interface. At the top center is the Assam State Government logo. Below it, the title 'Assam State Higher Education Student Portal' is centered. The main content area is a white card titled 'Student Portal' with a sub-header 'Set your Password'. It contains three input fields: 'Username :' (highlighted with a red border), 'Password' (containing dots and a green checkmark, highlighted with a green border), and 'Confirm Password' (containing dots and an eye icon, highlighted with a purple border). A blue 'Reset Password' button is at the bottom. Three red arrows point to the Password, Confirm Password, and Reset Password elements, with labels 'Enter the password and confirm' and 'Click on Reset Password'.

Assam State Higher Education Student Portal

Student Portal

Set your Password

Username :

Password

Confirm Password

Reset Password

Enter the password and confirm

Click on Reset Password

Figure 4. Password creation.

2.5. Registration Successful

A success message confirms that registration has been completed and that you can now log in.

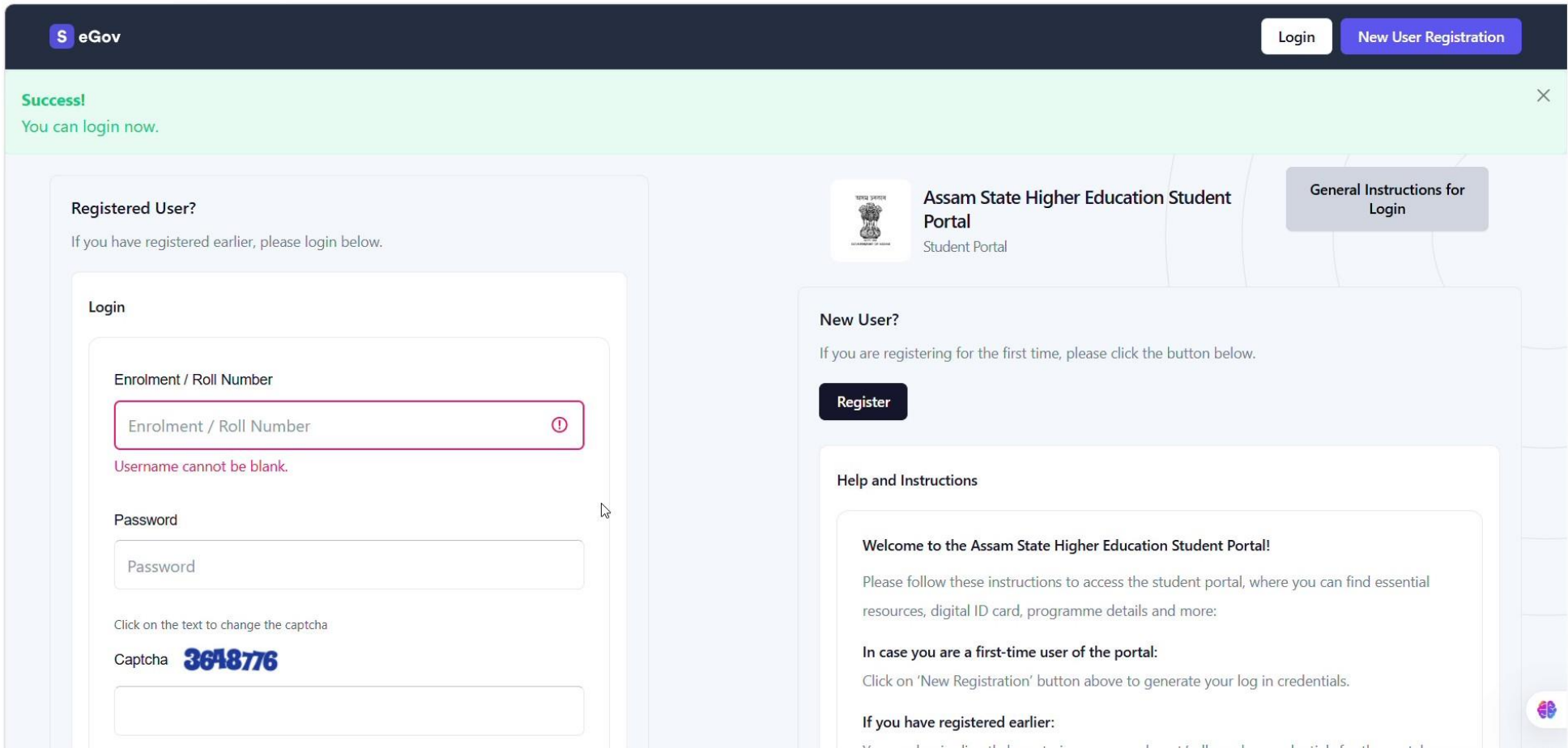


Figure 4. Registration successful.

2.6. Log In to the Student Portal

Return to the login page. Enter your Enrolment / Roll Number, password and Captcha, then click “Login”.

Registered User?
If you have registered earlier, please login below.

Login

Enrolment / Roll Number
2611088011 ✓

Password
..... ✓

Click on the text to change the captcha

Captcha **3618776**

Login

Assam State Higher Education Student Portal
Student Portal

General Instructions for Login

New User?
If you are registering for the first time, please click the button below.

Register

Help and Instructions

Welcome to the Assam State Higher Education Student Portal!

Please follow these instructions to access the student portal, where you can find essential resources, digital ID card, programme details and more:

In case you are a first-time user of the portal:
Click on 'New Registration' button above to generate your log in credentials.

If you have registered earlier:
You can log in directly by entering your enrolment/roll number credentials for the portal, your password and the captcha in the login form.

In case you have forgotten your password:
Please use the link below to reset your password.

Reset Password

Figure5. Student login page.

Registration Flow at a Glance

- 2.1 Open the Student Portal and select New User Registration.
- 2.2 Enter Enrolment Number and Captcha and Click Register.
- 2.3 Check the registered email for the OTP. Enter OTP and click Submit.
- 2.4 Set and confirm the password. Click Reset Password.
- 2.5 Registration successful — return to the login page.
- 2.6 Log in using Enrolment / Roll Number, Password and Captcha.

STANDARD OPERATING PROCEDURE

Student Application for Fee Waiver 2026

Assam State Higher Education Student Portal

FOR STUDENT USERS

Open Scholarship

Select Fee Waiver

Enter Income

Upload Certificate

Submit

Purpose: To provide a visual, step-by-step procedure for eligible students to apply for Fee Waiver 2026 through the Assam State Higher Education Student Portal.

1. Before You Start

- Ensure that you are registered in the Assam Samarth Students Portal <https://assamshesp.samarth.edu.in/index.php/site/login>
- Keep the required family income details and the applicable income certificate/document ready for upload.
- Ensure that the uploaded document is clear and legible.
- Do not share your login password or other confidential credentials with anyone.

2. Step-by-Step Application Procedure

The following steps are based on the complete screen recording provided for the Fee-Waiver application process.

2.1. Log In to the Student Portal

Enter your Enrolment / Roll Number, password and Captcha, then click “Login”.

The screenshot displays the login interface of the Assam State Higher Education Student Portal. The page is divided into two main sections: 'Registered User?' and 'New User?'. The 'Registered User?' section contains a 'Login' form with fields for 'Enrolment / Roll Number' (containing '2611088011'), 'Password' (masked with dots), and a 'Captcha' (displaying '3648776'). A 'Login' button is positioned below the form. The 'New User?' section includes a 'Register' button and a 'Help and Instructions' box. The 'Help and Instructions' box provides a welcome message and instructions for first-time users, registered users, and users who have forgotten their password. A 'Reset Password' button is located at the bottom of the 'Help and Instructions' box. The page header includes the Assam State Higher Education Student Portal logo and a 'General Instructions for Login' link.

Registered User?
If you have registered earlier, please login below.

Login

Enrolment / Roll Number
2611088011 ✓

Password
..... ✓

Click on the text to change the captcha

Captcha 3648776

Login

New User?
If you are registering for the first time, please click the button below.

Register

Help and Instructions

Welcome to the Assam State Higher Education Student Portal!

Please follow these instructions to access the student portal, where you can find essential resources, digital ID card, programme details and more:

In case you are a first-time user of the portal:
Click on 'New Registration' button above to generate your log in credentials.

If you have registered earlier:
You can log in directly by entering your enrolment/roll number credentials for the portal, your password and the captcha in the login form.

In case you have forgotten your password:
Please use the link below to reset your password.

Reset Password

Figure 1. Student login page.

2.2 Home Screen After Login

After successful login, the student is taken to the Dashboard/Home screen. From the left-side Student Services menu, select “Scholarship” to view available scholarship opportunities.

The screenshot shows the Assam State Higher Education Student Portal dashboard. The browser address bar displays <https://assamshesp.samarth.edu.in/index.php/dashboard>. The page header includes the AHE logo, the text "ASSAM STATE HIGHER EDUCATION STUDENT PORTAL STUDENT PORTAL", a search bar, and links for "Public Notice(s) / Results", "AB", and "DEMO". The left sidebar menu lists "Dashboard", "Profile", "CUEDM - Bachelor of Management", "Banking Details", and "Scholarship". The "Scholarship" link is highlighted with a red box and the text "Click on Scholarship". The main content area is titled "Dashboard" and contains a "PROGRAMME DETAILS" button and an "ID Card" section. The ID Card section displays a student ID card with the following information: Student's Name, Father's / Mother's Name, Name Of Program, and Date Of Birth (20/05/2002). The ID card also features the AHE logo, a QR code, and the text "STUDENT ID-CARD".

Dashboard

Dashboard / Home

PROGRAMME DETAILS

ID Card

STUDENT ID-CARD

Student's Name

Father's / Mother's Name

Name Of Program

Date Of Birth

20/05/2002

Click on Scholarship

Figure 2. Student dashboard/home screen after login.

2.3 Open Scholarship Opportunities

From the Dashboard/Home screen, open the “Scholarship” section under the Student Services menu. In the Scholarship Opportunities list, locate “FEE WAIVER 2026” for the relevant academic year and click the corresponding “Apply” button.

AHE

ASSAM STATE HIGHER EDUCATION STUDENT PORTAL
STUDENT PORTAL

Search

Public Notice(s) / Results

AB

DEMO

Dashboard

MENU

Student Services

Dashboard

Profile

CU-EDM - Bachelor of Management

Banking Details

Scholarship

Powered by eGov

Scholarship Opportunities

Showing 2 of 2 items.

#	SCHOLARSHIP OPPORTUNITIES	ACADEMIC YEAR SESSION	STATUS	ADMIN REMARKS	APPLY	ADMIN CORRECTION REMARK
1	NIJUT BABU 2026	JULY 2026	Application ID: 1278912:OPEN		Apply	
2	FEE WAIVER 2026	JULY 2026	Application ID: 1731763:OPEN		Apply	

Click on Apply

Figure 3. Scholarship Opportunities page.

2.4 Enter Family Income Details

The Fee Waiver Details & Uploads page opens. Enter the student's Family Income in the prescribed field. Read the declarations carefully.

The screenshot shows the 'Fee Waiver Details & Uploads' page on the Assam State Higher Education Student Portal. The page includes a sidebar with navigation links (Dashboard, Student Services, Profile, Management, Banking Details, Scholarship) and a top header with the portal name, search bar, and user information (AB, DEMO). The main content area contains the following fields and sections:

- Family Income ***: A text input field containing '300000'. A red box highlights the input, and a red arrow points to it with the annotation 'Insert Family income'.
- Family Income Certificate ***: A section with a 'Select file' button and file type specifications: '(Accepted file types: JPG, JPEG, PDF | Min Size: 10 KB | Max size: 500 KB)'.
- Declarations**: Three checkboxes, all of which are checked. Red arrows point to each checkbox with the annotation 'Tick on the Check boxes':
 - ☒ I hereby provide my consent for the use of my Aadhaar number, biometric data and/or One-Time Password (OTP) for establishing my identity in connection with the respective scholarship scheme
 - ☒ I have no objection to authenticating myself through Aadhaar and fully understand that the information provided by me shall be used for authentication of my identity for the purpose stated above
 - ☒ I hereby voluntarily give my consent to the Government of Assam for collecting, collating, processing and sharing the information provided by me for the proper implementation of the respective government beneficiary scheme or any other relevant government beneficiary scheme in the future.
- Buttons**: At the bottom, there are 'Submit' and 'Back' buttons. A red arrow points to the 'Submit' button with the annotation 'Click on Submit'.

At the bottom left, it says 'Powered by eGov'.

Figure 5. Fee Waiver Details & Uploads page.

Fee-Waiver Application Flow at a Glance

- 2.1 Log in to the Assam State Higher Education Student Portal.
- 2.2 In the Home Screen Click on Scholarship.
- 2.3 Locate FEE WAIVER 2026 and click Apply.
- 2.4 Enter the Family Income. Upload the applicable Family Income Certificate. Read and accept the declaration. Verify the details and click Submit.

Important: A student can apply through SAMARTH only after being onboarded onto the Fee-Waiver Application Portal. Student should contact their respective Institutions if Fee-waiver application is not active in their login.